

**THE UNIVERSITY OF HONG KONG**  
**FACULTY OF ARTS**

**Louis Cha Postgraduate Research Fellowship**

In 1986, Dr. Louis Cha contributed a generous sum of HK\$8 million to establish a Louis Cha Fund for Chinese Studies and East/West Studies in the Faculty of Arts for supporting and promoting teaching and research in Chinese Studies and East/West Studies. In 2011, the Louis Cha Fund Committee of Management established the Louis Cha Postgraduate Research Fellowship to support research postgraduate students in undertaking research activities overseas. The fellowship shall be awarded with effect from the academic year 2011-12 under the following regulations:

1. The fellowship shall be known as the “Louis Cha Postgraduate Research Fellowship”.
2. The fellowship shall be awarded to research postgraduate students in the Faculty of Arts whose field of study is in Chinese Studies or East/West Studies.
3. The value of each fellowship shall be up to HK\$20,000.
4. The number of awards in any year shall be determined by the Committee of Management.
5. The fellowship shall provide financial support for conducting research activities overseas, including undertaking archival study and fieldwork.
6. Subject to approval in advance, the fellowship shall be used to defray all or part of the costs of return airfare, local public transport, accommodation and research expenses directly incurred from the trip (such as photocopying, admission tickets and the purchase of visual images of unpublished materials, etc.).
7. On completion of the trip, the fellowship recipients shall be required to submit a report on the proposed activity including an account of the use of the award money to the Committee of Management within 30 days of the end of the proposed activity.
8. Expense claims, accompanied by original receipts (including used air tickets and boarding passes if reimbursement of airfare is requested) should be submitted directly to the Finance and Enterprises Office not more than 60 days after the end of the proposed activity.
9. The fellowship recipient shall be required to acknowledge the support of the “Louis Cha Fund for Chinese Studies and East/West Studies in the Faculty of Arts” in his/her thesis and any other related publications.
10. Applicants are eligible to apply for the fellowship during their normative study period for travel to be completed prior to the end of that period.
11. The fellowship shall be awarded on a competitive basis taking into account an applicant’s academic excellence, supervisor’s assessment of the applicant’s academic progress during the preceding year(s) and the value of the proposed activity to the applicant’s study. Applications from MPhil students shall normally not be considered.
12. In any year when applicants are judged to be of insufficient merit, no award shall be made.

13. The fellowship can be held concurrently with other awards including a postgraduate studentship.

Administrative Arrangements

1. Applications shall be invited annually from research postgraduate students in the Faculty of Arts.
2. The award of the fellowship shall be determined by the Louis Cha Fund Committee of Management, on recommendation of the Higher Arts Degrees Committee.
3. The Secretary of the Committee of Management shall inform the Finance and Enterprises Office and the Secretary of the Board of Academic Awards of the name(s) of the fellowship recipients.

November 2011

February 2013 amended