A. Eligibility

For undergraduate programmes, the below can be admitted as summer visiting students:

**General Requirements**

- Students who are currently studying a bachelor/master degree
- Applicants who meet the undergraduate admission requirements of HKU (or other recognised Universities) by possessing adequate secondary school or sub-degree qualification

**Language Requirements**

- Students are required to provide proof of English proficiency if their first language or teaching medium in the home institution is not English.
- Unless otherwise specified, there are no standard requirement of language scores, programme host will determine if the applicants are capable for the programme. Please refer to programme page to view specific admission criteria of the individual programme concerned.
- If students’ first language or teaching medium in home institution is English, please upload the Declaration Form to prove that your English ability are sufficient enough for learning and communication.

For high school programmes, the below can be admitted as summer visiting students:

- Local students who are currently studying in Secondary 3 - Secondary 6 at the time of application.

B. Application Method

Except for the current HKU students, enrolment for both undergraduate and high school programmes must be made online through the Summer Institute in the Arts & Humanities application system before the application deadline. The chosen programme(s), date(s), time and applicant’s name cannot be changed upon submission of application.
C. Rolling Admission

Application will be reviewed as soon as the applicants submit the application and materials. Admission result will be announced on a rolling basis, subject to the decision of offering units. The earlier the applicants apply, the greater chance for securing a place in the summer programme.

D. Payment Methods

Payment can be made by MasterCard, Visa, UnionPay, Faster Payment System (FPS) and both Hong Kong and China wallets of WeChat Pay and Alipay. If the credit card information you submit is incomplete or if the credit card payment is declined, you are not registered in your course(s). HKU Summer Institute in the Arts & Humanities is not responsible for fluctuations in international exchange rates or interest charges due to the timing of credit card charges or refunds.

E. Admission Offer

Successful applicants will receive offer letter via the online application system based on the set of summer entrance requirements. Applicants will be able to accept or reject the offer online. Students who have been offered has to pay online within a stipulated period. As all places are offered to successful applicants on a first-come, first-served basis, we will confirm the place on the HKU Summer Institute in the Arts & Humanities only until the fees have been paid in full.

F. Enrollment of HKU Students

Non-final-year undergraduate students at the University may enrol in credit-bearing summer courses through the University's Student Information System. Final-year undergraduate students have to seek special approval from your home faculty before enrolling the summer courses. Please click here for the application details.

G. Certificates and Transcripts

Students of non-credit bearing programmes will receive certificates upon programme completion. Students of credit-bearing programmes can apply transcripts stated with HKU credits, please contact home institution about the issue related to HKU credits recognition.

For credit-bearing courses, you can apply for transcripts in the online portal during the programme/study period, via the below Navigation Path: HKU Portal > SIS Main Menu > Online Applications > Application for Transcript. For applicants who would like to apply for transcripts after the programme/study period, you can apply by completing the paper form at http://www.ase.hku.hk/asoffice/20200204/tran_form_215_a_119_f.pdf. Transcript(s) may be
collected from the Academic Services Office directly and/or be dispatched by registered mail. The normal processing time is 10 working days.

H. Leave of Absence

Students must be available for the entire duration of the programme, from the start to the end of the programme. 20% absence is allowed for emergencies or sick leave with legitimate reason and official letterhead proof for the absence. Students have the responsibility to contact the programme coordinator and/or teacher concerned about this ahead of time. No exceptions will be made, unless prior approval has been given. Students are expected to be punctual for all classes and tutorials. Unexcused cases of lateness may count as absence. Students who fail to achieve an 80% of attendance or absence without legitimate reason and official letterhead proof for the absence will not be awarded the HKU Credits or the Certificate of Completion.

I. Withdrawal

Students who wish to cancel the application after accepting the offer and paying the fees, or withdraw from the programme can apply through sending an email to the Summer Institute in the Arts & Humanities at arts.summer@hku.hk. However, both the programme fee and application fee are non-refundable.

J. Programme Cancellation

HKU Summer Institute in the Arts & Humanities reserves the right to cancel a programme should there be insufficient enrolment or any unforeseen circumstances. Programme dates, content and fee are subject to change without prior notice, students should pay attention to the programme website and email notification for new programme updates. For the arrangements during bad weather, please refer to Student Handbook webpage for details.

K. HKU Summer Institute in the Arts & Humanities reserves the right to change the above contents at any time without further notice.

L. In case of any dispute, the decision of HKU Summer Institute in the Arts & Humanities shall be final and binding.