

THE UNIVERSITY OF HONG KONG
FACULTY OF ARTS

A4/813 amended

Application for Course Exemption¹

Notes to students:

1. Applicants may complete and submit this application form with supporting document(s), **via the School/ Centre concerned**, to the Arts Faculty Office. You are strongly advised to consult teacher(s) concerned before completing this form.
2. Students exempted from taking a course must make up the exact number of exempted credits with a course of the same credit value (“replacement course”). In other words, the total number of credits for graduation for successful applicants remains 240 credits for BA and BA(HDT) students, and 300 credits for BA&LLB students (i.e. no reduction of credits). The “replacement course” will be included into the calculation of GPA and honours classification.
3. Contact of the Arts Faculty Office
Address: Room 405, 4/F, Run Run Shaw Tower, Centennial Campus, HKU
Email: arts@hku.hk

I. PERSONAL PARTICULARS

Name: _____ Year: _____ University No.: _____
Surname First Name Curriculum: BA / BA(HDT) / BA&LLB *

Contact No.: (Mobile) _____ HKU Email: _____ @connect.hku.hk
>(*Please delete as appropriate)

For Year 2 or above students only:

Major: _____
 Optional- Additional major: _____
 Optional- Additional minor(s): _____

II. APPLICATION FOR COURSE EXEMPTION

Application for course exemption [Please attach supporting document(s)]		III. Recommendation by School/ Centre (For official use only) (Please complete this section and forward the form and supporting document(s) to the Arts Faculty Office)	
Requirement(s)	Reason(s)	Approval	
<input type="checkbox"/> (A) To exempt from taking a compulsory course required by the University:			
Chinese Language enhancement: <u>CART9001</u>		<input type="checkbox"/> Yes: Replaced by a Free Elective <input type="checkbox"/> No Signature: _____	
<input type="checkbox"/> (B) To exempt from taking a course required by a major/ minor:			
The requirement of a major/ minor*: Course code: _____		<input type="checkbox"/> Yes: Replaced by a Free Elective <input type="checkbox"/> Yes: Replaced by a designated elective: _____ (course code/ prefix, if any) <input type="checkbox"/> No Signature: _____	

Date: _____ Student's signature: _____

IV. APPROVAL BY FACULTY BOARD (For official use only)

Approval by Associate Dean (Undergraduate) Yes No

Remarks, if any: _____

Date: _____ Signature: _____

¹ Definition of “exemption”: Exemption from the need to satisfy a specific course requirement.