

THE UNIVERSITY OF HONG KONG
FACULTY OF ARTS

POSTGRADUATE SUPERVISION RECORD SHEET

To be completed by the student after each supervisory meeting.

Meeting Date

Student.....

Supervisor(s)

Summary points of the meeting including review of objectives agreed at the previous meeting and assessment of progress.

Agreed objectives for the period until next meeting:

Tentative date of next meeting:

Any other comments (optional):

Signed (unless submitted as an email attachment):

Student: Date:

Supervisor: Date:

On completion, this form should be retained by both the student and primary supervisor.