



## Faculty of Arts

THE UNIVERSITY OF HONG KONG

香港大學文學院

# DONATION FORM 捐款表格

## Donation by Cheque 以支票捐款

I / Our Organisation\* would like to make a donation 我 / 本機構\* 願意

in the amount of (HK\$)  <sup>1</sup> to support the **Faculty of Arts Development Fund**.  
捐資金額 (港幣\$)  支持**文學院發展基金**。

*(if in other currency, please specify 其他貨幣 · 請註明)*

Please make a crossed cheque payable to "The University of Hong Kong". 支票抬頭請註明收款人為「香港大學」。

Cheque no.  
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Remarks (if any)  
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\*Please delete as appropriate. 請刪去不適用者。

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### Online Giving 網上捐款



Please visit 請瀏覽 [arts.hku.hk/giving/gift-opportunities](https://arts.hku.hk/giving/gift-opportunities)

Monthly donations via credit card are also welcome. 歡迎透過信用卡每月捐款。

(Bank charge will be applied on each donation transaction via credit card. 銀行將對每項信用卡捐款收取手續費。)

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[www.giving.hku.hk/overseas-donations](http://www.giving.hku.hk/overseas-donations)

# Personal Information 個人資料

Please fill in this form in **BLOCK LETTERS** for data processing. 如以英文填寫表格，請使用**正楷**。

I am 我是  an individual donor 個人捐款者  a corporate donor 機構捐款者

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I / Our Organisation\* prefer a printed donation receipt. 我 / 本機構\* 希望收取捐款收據印本。

For HKU Alumni, please provide the following information to facilitate record management:  
倘為港大校友，請提供以下資料以便記錄管理:

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I / Our Organisation\* would like to remain anonymous for this donation. 我 / 本機構\* 希望以無名氏身份作此捐款。  
(The University respects the preference of donors who do not wish to have their identity published or made generally known. However, the donor's necessary details shall be made known to the University for record. 香港大學尊重捐款人不欲公開名字之意願，表格所索取之個人資料為處理捐款之必需資料。)

\*Please delete as appropriate. 請刪去不適用者。

The University of Hong Kong would like to keep you informed of the University's news and activities. All the data provided by you will be treated as strictly confidential and the data will be used for maintaining contact, updating you with the latest developments of the University, and the provision of information, e.g. University news, activities, giving initiatives, courses and programmes. The University will not disclose any personal information to external bodies unless you have been informed or the University is required to do so by law. If you do not wish to receive the above information from us in future, please let us know at daao@hku.hk.

香港大學希望為您提供我們最新消息及活動資訊。您所提供的資料將絕對保密，只會用作保持聯繫及發放有關大學的資訊，例如最新消息、活動、籌款項目、課程。除法律要求外，在未得到您的同意前，大學不會向校外機構透露您的任何個人資料。如您不欲收到上述通訊，請電郵至daao@hku.hk通知我們。

Signature 簽名:  Date 日期:

## Submit Completed Donation Form 交回填妥表格

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Faculty of Arts, Room 4.05, 4/F  
Run Run Shaw Tower, Centennial Campus  
The University of Hong Kong, Pokfulam, Hong Kong

致: 香港薄扶林  
香港大學百周年校園  
逸夫教學樓4樓405室  
文學院  
學院發展及傳訊部

Tel 電話: (852) 3917 8977

E-mail 電郵: givearts@hku.hk

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<sup>1</sup> Receipts will be issued for donations of HK\$100 or above for tax deduction purposes. Donations received by The University of Hong Kong are exempt from tax under section 88 of the Inland Revenue Ordinance.  
捐款金額達港幣一百元或以上，將獲發正式收據。根據《稅務條例》第八十八條，資助香港大學的捐款可申請扣稅。